

# Constitution

## 1 TITLE

1.1 The Club shall be called Derwentside Cycling Club, hereafter to be referred to as "DCC".

## 2 OBJECTS

2.1 To encourage all forms of cycling whether it be Audax, Time Trials, Road Racing, Mountain Biking, Touring, or any other form of cycling.

2.2 To promote and support cycling events.

2.3 To promote social events.

## 3 MEMBERSHIP

3.1 Membership of the Club shall be open to any person completing a membership application form and paying the relevant subscription fee as determined by the Annual General Meeting of the Club Members. Candidates for membership must be proposed and seconded by a member of the club, and approved at a committee meeting.

3.2 There shall be 6 classes of membership available. These are:

3.2.1 Full Membership – includes family membership for husband / wife and children up to 16 years old;

3.2.2 Family Membership – as above;

3.2.3 Junior Membership (16 or 17 years of age at 1st January), subscription to be 50% of Full Membership fee;

3.2.4 Youth Membership (Under 16 years of age at 1st January), subscription to be 25% of Full Membership fee;

3.2.5 Second Claim Membership – in Senior / Junior / Youth category as appropriate, subscription to be 50% of the appropriate Membership fee;

3.2.6 Honorary Membership;

3.2.7 Honorary Life Membership.

3.3 All subscriptions are payable on election and subsequently on 1st January in advance for that year.

3.4 Members joining after the 1st day of September in any year shall have full privileges of membership for the succeeding year for one year's subscription.

3.5 Any member not paying his / her subscription within two months after 1<sup>st</sup> January in each year shall be deemed to have resigned. Membership renewals after this period will be subject to an additional 25% rejoining fee.

3.6 No member shall be allowed to take part in any Club event or ride in the Club name unless his / her financial obligations to the Club have been discharged.

#### **4 OFFICERS**

4.1 The Officers of the Club shall be as follows:

- Chairperson
- Secretary
- Treasurer

#### **5 ELECTION OF OFFICERS**

5.1 All Officers shall be elected at the Annual General Meeting of the Club, from, and by, the Full Members of the Club.

5.2 All Officers are elected for a period of one year, but may be re-elected to the same office or another office the following year.

#### **6 COMMITTEE**

6.1 The affairs of the Club shall be controlled by a Committee comprising of the Officers of the Club and 7 other Members (Vice Chairperson, Social Secretary, Captain, Club Welfare Officer, Club Time Trial Secretary, Mountain Time Trial Secretary, Clothing Secretary) elected from, and by the Full Members of the Club. The Committee shall meet at agreed intervals. The committee meetings are open to all members. A quorum of 10 full members is required, comprising 5 committee members, two of those to be Officers.

6.2 The duties of the Committee shall be:

6.2.1 To control the affairs of the Club on behalf of the Members.

6.2.2 To keep accurate accounts of the finances of the Club through the Treasurer. These should be available for reasonable inspection by Members and should be audited before every Annual General Meeting. The Club shall maintain a bank current account and the following Officers shall be authorized to sign Club cheques: two from the President, Chairperson, Treasurer and Secretary.

6.2.3 To co-opt additional members of the Committee as the Committee feels this is necessary.

6.2.4 To make decisions on the basis of a simple majority vote of those Full Members present. In the case of equal votes, the Chairperson shall be entitled to an additional casting vote.

#### **7 GENERAL MEETINGS**

7.1 The Annual General Meeting of the Club shall be held not later than the end of November each year. 21 clear days written notice shall be given to all members of the Club by circulating a copy of the notice to every member at their home address. Members must advise the Secretary in writing of any business to be moved, proposed and seconded, at the Annual General Meeting at least 14 days before a meeting. Only items notified in this way may be voted on at the Annual General Meeting. The Secretary shall give notice of the agenda to the Committee members not less than 7 days before the meeting.

7.2 The business of the Annual General Meeting shall be to:

7.2.1 Confirm the minutes of the previous Annual General Meeting and any General Meetings held since the last Annual General Meeting.

7.2.2 Receive the accounts for the year from the Treasurer.

7.2.3 Receive the annual report of the Committee from the Secretary.

7.2.5 Elect the Officers of the Club (i.e. President; Chairperson; Secretary; Treasurer and the other Committee Members).

7.2.6 Elect Vice-Presidents, Honorary Members, and Honorary Life Members of the Club – to be proposed by Club committee.

7.2.7 Review Club subscription rates and agree them for the forthcoming year.

7.2.8 Transact such other business received in writing by the Secretary from members 14 days prior to the meeting and included on the agenda.

7.2.9 Any Other Business will be for discussion only – not to be voted on.

7.3 Extraordinary General Meetings may be convened by the Committee or on receipt by the Secretary of a request in writing from not less than 10 Full Members of the Club. At least 21 days notice of the meeting shall be given. Only such business notified in the request to be discussed at the meeting.

7.4 Nomination of candidates for election of Officers shall be made in writing to the Secretary at least 14 days in advance of the Annual General Meeting date. Nominations can only be made by Full Members and must be seconded by another Full Member.

7.5 At all General Meetings, the chair will be taken by the Chairperson or, in their absence, by a deputy appointed by the Club or by Full Members attending the meeting.

7.6 Decisions made at a General Meeting shall be by a simple majority of votes from those Full Members attending the meeting. In the event of equal votes, the Chairperson shall be entitled to an additional casting vote.

7.7 A quorum for a General Meeting shall be 10 full members, comprising 5 Committee Members, two of those to be Officers.

7.8 Each Full Member of the Club shall be entitled to one vote at General Meetings.

## **8 GENERAL**

8.1 The Committee shall have the power to expel or otherwise deal with any member whose conduct is injurious to the character and interests of the Club.

8.2 Members of the Club writing to the press must not use the Club's name unless authorized to do so by the Committee.

8.3 Rules and Regulations for Club and Open events promoted by the Club will be strictly enforced.

8.4 Second Claim Members will not be eligible for Club Championships.

8.5 Any matter not provided for in these rules shall be dealt with by the Committee, whose decision shall be binding on all parties.

8.6 It would be appreciated if Members help at all club events.

## **9 ALTERATIONS TO THE CONSTITUTION**

9.1 Any proposed alterations to the Club Constitution may only be considered at an Annual or Extraordinary General Meeting, convened with the required written notice of the proposal. Any alteration or amendment must be proposed by a Full Member of the Club and seconded by another Full Member. Such alterations shall be passed if supported by not less than two-thirds of those Full Members present at the meeting, assuming that a quorum has been achieved.

## **10 DISSOLUTION**

10.1 If at any General Meeting of the Club, a resolution be passed calling for the dissolution of the Club, the Secretary shall immediately convene a Extraordinary General Meeting of the Club to be held not less than one month thereafter to discuss and vote on the resolution.

10.2 If at that Extraordinary General Meeting, the resolution is carried by at least two-thirds of the Full Members present at the meeting, the Committee shall thereupon, or at such date as shall have been specified in the resolution, proceed to realize the assets of the Club and discharge all debts and liabilities of the Club.

10.3 After discharging all debts and liabilities of the Club, the remaining assets shall not be paid or distributed amongst the Full Members of the Club, but shall be given or transferred to some other voluntary organization having objects similar to those of the Club.